

## Person Specification – Store Manager

ATTRIBUTE	ESSENTIAL	DESIRABLE
Education & Qualifications	<ul style="list-style-type: none"> <li>• Excellent numeracy and literacy.</li> <li>• NVQ level 4 in Retail Management or equivalent qualification or work experience</li> </ul>	<ul style="list-style-type: none"> <li>• City &amp; Guilds 7300-01 Introduction to Trainer Skills Qualification</li> </ul>
Knowledge	<ul style="list-style-type: none"> <li>• Computer Literate</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of Health and Safety</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Retail background</li> <li>• Management experience</li> <li>• Ability to motivate the team</li> <li>• General Admin</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in using social networking</li> <li>• Logistics experience</li> </ul>
Key Skills	<ul style="list-style-type: none"> <li>• Ability to manage a team</li> <li>• Good communication</li> <li>• Ability to plan ahead</li> <li>• Evidence of excellent customer service skills.</li> </ul>	
Other	<ul style="list-style-type: none"> <li>• Ability to work with minimal supervision, taking responsibility for your own work and your team's work.</li> <li>• Positive attitude to all aspects of work</li> <li>• Target driven</li> <li>• Flexible attitude to work</li> <li>• Approachable and friendly manner</li> </ul>	<ul style="list-style-type: none"> <li>• Experience working with Volunteers</li> </ul>