

Event Volunteer: Risk Assessment Summary

Event: Lytham Festival Thursday 3rd July 2025

Assessor: Gemma Webster

Date: May 2025

Hazard	Controls in Place
Communication	Brian House representative pre-event point of contact and contact on the day. Gemma Webster gemma.webster11@nhs.net TEL: 07784231823
First Aid: Minor medical issue	First Aid cover provided by event organisers Cuffe & Taylor (C&T). Please locate the nearest first aider. If you are unable to locate a first aider please contact your Brian House representative.
First Aid: Medical emergency	First Aid cover provided by event organisers Cuffe & Taylor (C&T) Please locate your nearest first aider If you are unable to locate a first aider please contact your Brian House representative. In any medical emergency situation please dial 999.
Emergency situations – Fire/ bomb/ security threats	You will be briefed at the beginning of each shift as to what action to take in the event of an emergency i.e. assembly points.
Tiredness or dehydration	There will be nearby vendors, shops and cafes selling drinks. Breaks are included in all shifts. Please ensure that you carry sufficient water on your persons at all times to prevent dehydration. If you or anyone else becomes ill contact the nearest first aider.
Lost children	Please stay with the lost child and contact your Trinity representative for further instructions.
Lost and found property	If any lost property is found/ handed in please contact your Brian House representative who will pass them to event organisers.
Assault/verbal abuse from members of the public	All volunteers are to work in pairs at all times. Please do not take any unnecessary risks. If any issues arrive please inform the nearest member of the event security team. If you unable to locate a member of security call your Brian House representative.
Weather	Please wear appropriate clothing and footwear i.e. warm waterproofs in rain/ cold weather and sunscreen/ hats to protect you from hot weather.

I confirm that I have read and understood the contents of the Event Volunteer: Risk Assessment Summary document and agree to play your part in maintaining existing controls and/or taking other action.

Name:

Signature:

Date: